

Trips Database Bureau (Incorporated)

Annual General Meeting 2016



The TDB Society Rules require that 14 days' notice of the Annual General Meeting must be given to each member.

Notice is hereby given that Trips Database Bureau will be holding its:

Fourteenth Annual General Meeting 2016 **Wednesday 7th September 2016 at 6.30 p.m.**

at the **2016 TDB Wellington Seminar** Venue,
Sustainability Trust Meeting Room,
2 Forresters Lane (off Tory Streets), Wellington 6011, NZ.

The proposed agenda for business at this Annual General Meeting shall be:

1. Attendance, Contacts/Nominees and Apologies
(Note only full member primary contact persons or their nominated representatives confirmed at the meeting may vote.)
2. Consider and confirm the minutes of the Thirteenth Annual Meeting, held on 10th September 2015, at Mercure Hotel Conference Centre, 8 Customs Street, Auckland
3. Receive and adopt the Audited Accounts and Financial Statement of Trips Database Bureau for the period July 2015 - June 2016.
4. Receive the Annual Report of the Chair & Executive Officer for 2015/2016
5. Consider, and if necessary amend, the proposed programme and Annual Plan for 2016/2017.
6. Elect members to the Board as required by the Rules
(The Society rules for Board tenure result in one NZ and one Australian Board members and the Chair needing to stand down. They may stand for re-election. Elections will be held for the Chair's position, 1 NZ Board vacancy and 3 Australian Board vacancies. Nomination forms can be found on our website.)
7. Receive an update on progress against the TDB Strategic Plan 2013
8. Any other business pre-notified to the Chair

Note: A quorum for the AGM is not less than 10 members.

Any queries or matters pertaining to this Annual General Meeting may be directed to either the Chair (Tony Brennand, Tony.Brennand@nzta.govt.nz) or the Executive Officer (Stuart Woods, stuart.woods@tdbonline.org).