

# NZTPDB

NZ Trips & Parking Database Bureau Inc

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NOTICE of the Fifth Annual Meeting of the NZTPDB to be held at the Sebel Trinity Wharf Tauranga, Pool House One, – 8.30 a.m. Tuesday 9<sup>th</sup> October 2007.

The business of the Fifth Annual Meeting shall be:

- (1) Attendance, Contact/Nominees and Apologies  
Note:- All present at the IPENZ Conference are welcome to attend the AGM and contribute in any debate. But only full member contact persons or their nominated representatives confirmed at the meeting, may vote
- (2) To Consider and Confirm the Minutes of the Fourth Annual Meeting held on the 9 October 2006 at Queenstown.  
*(Attached)*
- (3) To Receive the Annual Report of the Chairman and Administrator of the NZTPDB. for 2006/07.*(Attached)*
- (4) To Receive and adopt the Audited Accounts and Financial Statement of the NZTPDB for the period July 2006 to June 2007.  
*(Attached)*
- (5) To Consider and Adopt the proposed Rules amending Rule 2,& Rule 9.1 identifying Contact and Associate persons  
Rule 5.1 Membership including overseas members.  
Rule7.1 Chairperson to be member of Transportation Group.

The Board has recommended that three minor Rule changes be made to give greater clarity to the existing provisions, (new wording underlined):

**(a) THAT Rule 2 Definitions** Include the definition:- 'Contact Person and Associates are individuals identified in each member organisation the former to be the member's official Bureau liaison person'.

and a consequential change to

**Rule 9.1 (1)** to read 'maintenance of the Register of members ,contact persons and associates'

( This is proposed to recognise 'contacts' and 'associates' in the rules.)

**(b) THAT Rule 5.1 Membership** after the paragraph covering membership classes A-D to read

'While Members of NZTPDB need not be members of the IPENZ Transportation Group they shall have demonstrated a technical interest in the pursuit of field surveys, investigations and design dependent on a knowledge of travel patterns, vehicle trips parking and land-use. Membership can also be granted to organisations and individuals resident outside New Zealand.'

( This is proposed to clarify the criteria for membership and enable overseas members),

**(c) THAT Rule 7.1 Membership of the Board and the rule relating to the qualification of the Chairperson to read:**

(1) 'A Chairperson, who shall be a member of the Transportation Group of IPENZ.'

( This is proposed to clarify the position of nominees for the position of Chairperson who must be a member of the constituent and reciprocal member body but do not need to full members of IPENZ.)

(6) To consider and adopt the Proposed Annual Plan and Budget for 2006/2007. **(Annual Report Appendix 1)**

This item also provides an opportunity for members to discuss the Bureau's programme and suggest any information on proposed research, publications, seminars or conferences proposed for 2007/2008.

(7) To elect two members to the Board.

The rules provide for 2 members to retire in rotation (Messers John Winter and Ian Clark must stand down.

Both have indicated they are willing to stand for election again.

Nominations are now due and nomination on the appropriate forms and accompanied by biographical notes of up to 50 words. The Board has agreed to receive nominations up to the time of the commencement of the Annual Meeting.

**(Nomination Form Attached)**

(8) General Business.

*The Board for 2007/2008 will hold a brief meeting following this Annual Meeting.*