

N Z TRIPS PARKING DATABASE BUREAU
An IPENZ Transportation Focus Group
FOR THE EXCHANGE OF TRIP & PARKING SURVEY DATA BY LAND USES

NOTICE of the First Annual Meeting of the NZTPDB to be held in a 1st floor meeting room at the Hotel Grand Chancellor Christchurch at 5.30 pm on Tuesday 16th September 2003.

The business of this inaugural Annual Meeting shall be:

- (1) Receive the First Annual Report of the Chairman and Administrator of the TPDB. 2002-2003. (Attachment 1).
- (2) To consider and adopt the proposed TPDB Society Rules. The full rules are included (Attachment 2).
- (3) Receive the Accounts of the TPDB for the period July 2002 to June 2003. (Attachment 3.)
- (3) To consider the proposed Annual Plan and Budget for 2003/2004 and discuss any proposed research, publications or seminars to be held during next year. (Attachment 4)
- (4) Set the subscription fees for the next year. (It is proposed to continue at the same rate as for this past year. Within this policy the Board will determine the details of subscription)
- (5) To elect the Chairman and the Board (Total Chairman, 6 Board, 2 Appointed members). The List of the existing 2002/2003 Board Members is included as Attachment 5.) (To confirm the appointees from Transfund and IPENZ Transportation Group.)
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- (6) General.

The Board for 2003/2004 will hold a brief meeting following this Annual Meeting.