

NZTPDB

NZ TRIPS & PARKING DATABASE BUREAU INC

MINUTES OF FOURTH ANNUAL GENERAL MEETING IPENZ TRANSPORTATION CONFERENCE 2006

Held: At the Transportation Conference 2006, Rydges Lakeland Resort
Queenstown - 5:15 pm, Monday 9 October 2006

Present: Dave Gamble (Chairman)
Malcolm Douglass (Board Administrator)
Steve Abley (NZTPDB Chief Researcher)
Don McKenzie, Lyndon Hammond, Tery Brown, Graeme
Read, John Toomath, Eddie Cook, Peter McCombes,
Peter Atkinson, Dave Gennard, Larry Cameron, Andy
Carr, Alan Nicholson, Glen Connelly, Ross McCammon, ,
Graeme Bean, Andrew Edgar, Roger Dunn, ,Bruce
Conaghan, Melissa Foster, Simon Robson, Wayne
Thompson, Shaun Lion-Cache, Andrew Hulse (AITPM),

Apologies: J Winter, C Freke, M Blyleven, S Spence, Steve
Reddish, Stuart Woods

1. APOLOGIES AND WELCOME

Moved *"That the above apologies be accepted"*.

Conaghan/Toomath.
Carried

2. MINUTES OF THIRD AGM 5.09.05 and SPECIAL GENERAL MEETING 7.12.05.

The Minutes of the Third AGM held at the Hyatt Regency Auckland
5:30 pm Monday 5th September 2005, and the Minutes of the Special
General meeting held in Christchurch at the office of TDG at 9.00 am
on 7 December 2005 which had both been previously circulated were
taken as read.

Moved *That the Minutes of the Third Annual Meeting and the Special
General Meeting be approved as a true and correct record.*

McCombs/Robson
Carried

3. CHAIRMANS ANNUAL REPORT for 2005/2006

Previously circulated, was presented by the Chairman who drew
attention to the highlights, in particular the continued increase in
membership, the establishment of the website and the continuing
update of the Database and the Research Grant from LTNZ for the
research of UK /NZ correlations now being undertaken this year and
the financial situation in 2005/06

Moved *"That the Chairman's Annual Report be received."*

Foster/McKenzie
Carried

4. AUDITED ACCOUNTS and FINANCIAL STATEMENT 2005/2006

The Audited accounts had been circulated previously as a supplement to the Annual Report. Malcolm presented a summary financial statement (Appendix 1) For the information of the meeting. He described the current financial situation noting the changes since last year with increased income and this being used for additional work on the data base and procedure manuals and also establishing the website. The funds had been drawn down to cover this work. The Audited Accounts were then presented.

Moved “*That the audited accounts and the financial statement for 2005/2006 be received and adopted.*”.

McKenzie /Toomath
Carried

5. PROPOSED RECIPROCAL MEMBERSHIP CLASS R - Rule 5.1

The purpose of these amendments to the Rules originally adopted on the 16 September 2003 is to create a new class of membership to enable reciprocal membership between the NZTPDB and other similar organisations which will enable exchange of information and sharing of membership services and benefits with the organisations which are identified by the Board from time to time. Other minor amendments to simplify the appointment of chairman, representatives and the time for Board nominations are also included.

Rule 5.1 Classes of Membership (Add a new class)

R. ‘Reciprocal membership is reserved for organisations which fulfil professional collegiate, educational and training functions (such as universities, research organisations and professional institutions) where the Board is satisfied there will be reciprocal benefits generally in equal measure with a real exchange of information and a resulting enhancement of the Bureau’s database, research capability services and access to information which benefits to all members.

All the Reciprocal members will receive the services of the Society consistent with the objects under Rule 3, as established by the Board.’

Rule 5.6 (Add at the end)

‘In the case of Reciprocal memberships ‘R’ the Board may reduce or waive the annual fee where adequate exchanges of information and services are considered to be provided on a regular basis between such a member and the NZTPDB’

Rule 6.1 (last line replace ‘three months’ by) ‘four months’

Rule 6.7 (omit) ‘in writing’ and add in line 7 after the end of the sentence ‘meeting.’) ‘The Chairman shall report such representatives to the meeting and move confirmation of such nominated representatives under the attendance item at the start of the meeting.’

Rule 7.1 (1) (omit) ‘or a CPEng’.

Rule 7.3 (add to fourth line after C) ‘and R Classes (excluding Board members covered by Rule 7.1 (3) and (4) above.’

(and in the last line replace ‘not less than twenty one (21) days before the date of the Annual Meeting’ by) ‘to the Administrator prior to the commencement of the notified Annual Meeting’

Moved: *That Rule 5.1 and 5.6 to introduce the Reciprocal Membership, together with the other minor amendments to Rules 6.1,6.7, 7.1 and 7.3 be adopted.*

Conaghan/McKenzie
Carried

6. PROPOSED ANNUAL PLAN 2006/2007

Dave noted that the proposed Annual Plan for 2006/2007 was included as Attachment 5 and it continues the comparative work and building liaisons with the UK, and Australia. It assumes the \$10,000 allocated from NZTPDB funds to match the \$75,000 research rant from LTNZ for the Correlation NZ/UK studies. The Travel and Parking Workshops proposed for march 2007 were also drawn to members attention.

Moved:- *'That the proposed Annual Plan for 2006/2007 be confirmed..'*

Toomath/ Thompson
Carried.

7. ELECTION OF CHAIRMAN and BOARD MEMBERS.

Chairman.

The Chairman indicated that his position was now vacant and he has allowed his name to go forward for re-nomination. No other nominations had been received.

Moved *'That nominations close and David Gamble be re-elected chairman'*

Conaghan/Robson
Carried

Board

Dave referred to the service of Steve Reddish a founding Board member who has resigned from the Board at this time.

With Steve Reddish's resignation plus the stand down required by the rules of John Winter and Steve Spence there are three positions to be filled . Three nominations have been received from :

- John Winter
- Steve Spence
- David Gennard

There being no other nominations the Chairman declared Messrs Winter, Spence and Gennard duly elected.

Carried by acclamation.

8. GENERAL BUSINESS

Dave Gamble wished to place on record his appreciation of the work undertaken by Don Mckenzie over the past 6 years, the current efforts as Chief researcher of Steve Abley, and the ongoing efforts of Malcolm Douglass both as NZTPDB's Adminitstrator and also as a researcher.

Recognised with acclamation.

There being no further general business at this time, Dave Gamble thanked members and others for their attendance and wished them well for the rest of the Queenstown conference and in their NZTPDB activities in the year ahead.

He declared the Annual Meeting closed 5:40 pm

Signed as a correct record by.....
Chairman

On the (Date).....