

# **N Z Trips & Parking Database Bureau Inc.**

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N E W Z E A L A N D

NOTICE of the Second Annual Meeting of the NZTPDB to be held in the St James Theatre Conference Area Courtenay Place, Wellington 5.30 pm on Tuesday 7<sup>th</sup> September 2004.

The business of the Second Annual Meeting shall be:

- (1) Receive the Annual Report of the Chairman and Administrator of the TPDB. 2003/04. (Attached).
- (2) Receive and adopt the Accounts of the TPDB for the period July 2003 to June 2004. (To be presented)
- (3) To consider the proposed Annual Plan and Budget (Attached to back of Annual Report) for 2004/2005 and discuss any proposed research, publications, seminars or conferences to be held during next year.
- (4) Confirm the subscription fees for the next year. (It is proposed to continue at the same rate as for this past year. Within this policy the Board proposes the subscription to continue according to the schedule (Attached to the Annual Report).
- (5) To elect two members to the Board.  
The rules provide for 2 members to retire in rotation. They may be nominated for election along with any other candidates.  
(For information the Board comprises the Chairman, appointed for 3 years, 6 Board members 2 elected each year in rotation, and 2 Appointed members This year the two Board members standing down include:-  
Prof Alan Nicholson who is not seeking re-election and  
Mike Calvert who has been re-nominated by Christchurch City.  
At least one further candidate is required to be nominated to fill the remaining vacancy.
- (6) To confirm the appointees from Transfund and IPENZ Transportation Group.  
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- (7) General.

The Board for 2004/2005 will hold a brief meeting following this Annual Meeting.